

## spotKEEP Privacy Policy

### **1. spotKEEP's Terms & Definitions**

Any terms that are not clearly defined here are the same terms defined in our Terms & Agreements which can be found on our Web-Based Application.

### **2. WHAT PERSONAL & ACCOUNT INFORMATION WE GATHER**

#### **2.1 Required Information & Data to use spotKEEP's Web-Based Application**

When you use our Web-Based Application (services), we need to collect your personal information when you create an account. We need this information to provide the best service possible and to ensure a smooth transaction between Host and Guest. We will collect the following information (subject to change):

- **Required Profile Information & Account Information.** We will require you to input your (legal) first name, last name, email address, date of birth, profile picture, and password into your account. We require you to upload your car information (year, model, make, license plate) in order to reserve a parking space as a Guest and as a Host.
- **Personal Identification Information (ID) & Payment Details Information.** This includes the images you upload of your government-issued driver's license (or other forms of identification), all information on your ID (home address, address ID, gender, height, weight, etc.), your payment information (debit card, credit card, bank account, etc.). We have the right to use this information in any way we may seem fit for our business and the success of its operations.

#### **2.2 Other Information That You Can Decide to Make Available to spotKEEP.**

As a user, you may provide additional information either about yourself, other users on the application, or others' information you feel is necessary for us to have. This includes:

- **Extra Information (Profile & Account Information).** Information such as additional phone numbers, additional email addresses, additional home addresses, additional vehicles, pictures of your parking spaces, gender, and insurance providers (we may include more information and this will be updated here).
- **Extra Information About Other Parties (Individuals).** This includes payment information of additional persons involved in the transaction and or information about any individual involved directly and or indirectly with the reservation and or promotion of a parking space. This information can only be provided by you if you have the right (and or permission) from the individual to do so. We may use this information in any way we see fit for our business (refer to uses in Privacy Policy). These individuals must be aware of our Terms & Agreements and our Privacy Policy.
- **Additional Contact Information.** We can access and use any contact information from the chat feature (will be added in a future update of Web-Based Application).
- **Further (Miscellaneous) Information.** We have the right to use any other additional information you provide on our Website and or Web-Based Application. This includes forms, communications with us or related parties, communications with other users on the application, and any other information made available to us by you.

### **2.3 Additional Information Collected from the Use of Payment Services (Stripe & WIX payments) & spotKEEP's Web-Based Application and Website .**

We automatically collect information on both our Website and our Web-Based application regardless if an account is created or not. The following information may be collected:

- **Location Services (Information).** We use geo-location to help ensure our users can navigate the various listings on our Web-Based Application. This includes both the precise and general locations of our users. This is gained by using your IP address or GPS technology in your devices. This information will continue to be tracked unless the setting is changed in your devices.
- **Use of spotKEEP's Web-Based Application and Website Information.** We are able to track your usage across our Website and Web-Based Application. This includes all listings viewed, reservations, listings promoted, and all other actions taken on both the Website and Web-Based Application.
- **Data From Accessing spotKEEP's Web-Based Application and Website and Device Data (Information).** We have access to various information regarding the use of our Web-Based Application and Website such as your IP address, the various pages visited before and or after ours (Website and Web-based application) data from cookies, data from crashes, data regarding the times and days our site(s) were accessed, data involving the use of third-party applications, hardware data, software data, and device information, and any other information we have collected from the use of our site(s).
- **Possible use of Cookies and Other Possible Technology.** We may use cookies to track information across our Website and Web-Based Application. You will be made aware of this.
- **Payment Information and Transaction Details.** We have access to your payment information and type of payment (debit card, credit card, bank account, etc.), all information needed for your payment type (address, zip code, expiration dates, etc.), the time and days of your transaction, and any other information regarding the payment or relating to it.

### **2.4 Account Information and Personal Information Gathered from Various Third-Parties.**

In addition to the information provided by you on our Web-Based Application and Website, we receive and collect personal information from a variety of other sources. The following are examples of these sources (subject to change):

- **Background Checks & Identity Verification Information.** In order to provide a platform that is both reliable and trustworthy, we have the ability to run background checks on any of our users at any given time. By agreeing to our Terms & Agreements, you will be accepting this as well. This applies to both United States citizens and those who use our application outside of the United States (when it is available).
- **Third-Party Login Information & Third-Party Use of Information.** If you log in to spotKEEP (Web-Based Application and or Website) with a third-party service provider, we can access your information on that service provider such as your profile information and other users

you interact with on the platform. We can collect/use this data (information) if your personal setting on this third-party service provider allows us.

- **Additional Guest Information.** If you have multiple Guests in your vehicle, we are able to use their information how we see fit if this information is provided to use by you. This also includes individuals who are invited to join spotKEEP by a current user.
- **Additional Information and its Sources.** We have the ability to receive information about you from other sources (third-parties, partners, government agencies) in order to prevent any ill use of our Web-Based Application, Website, and our services. We can collect any information necessary to ensure our users will not cause any negative repercussions on our application or within the spotKEEP community.

### **3. THE DIFFERENT USES OF THE INFORMATION WE GATHER**

We use the information collected about you and the rest of our users in a variety of different ways. This includes the following ways listed below.

#### **3.1 Implement Change & Enhance Design and Function of spotKEEP's Web-Based Application and Website.** In order to:

- Improve access to our Web-Based Application,
- make payments to other users,
- receive payments from other users,
- Improver overall functionality of our Web-Based Application (removal of bugs, viruses, and any other possible malware),
- help our staff deal with customer issues and or training of our employees,
- research our users,
- allow you to send messages within our application and allow us to send you messages when necessary,
- if information from other individuals is provided to us, we will use it to help create a seamless customer experience free of fraud, bugs, malware, and any other issues to the best of our ability,
- improve the use of our services and or products

#### **3.2 Design a Welcoming, Trustworthy, and Safe Place for All Users of Our Web-Based Application and Website.** In order to:

- help identify and reduce the chances of harassment, abuse, and misuse of our Web-Based Application and Website in anyway deemed harmful by our staff,
- allow us to run background checks and ensure the data you provided upon account creation is accurate and up to date,
- to create safe and trustworthy space for our Users and Visitors,
- to ensure our Terms & Agreements and our Privacy Policy are enforced to the fullest extent permissible by law,
- carry out any interactions and or deals with third-party services,
- to ensure our Web-Based Application and Website abide by any legal requirements and or laws that relate to our services, and

- to ensure that our Users and or Visitors abide by any legalities while on our Web-Based Application and Website.

**3.3 Further Develop our Overall Marketing Plan and Advertising Techniques in Order to Boost our Overall Exposure and Success.** In order to:

- advertise unique and personalized messages, advertisements, text messages, social media advertisements, Google Advertisements, pop-up advertisements, and any other form of advertising and marketing created by our team,
- improve the overall effectiveness (and personalization) of our marketing strategy by tracking and using your data,
- help facilitate and create (or facilitated by a third-party as a sponsor) rewards, badges, awards, surveys, required forms, in-app competition, goals within the Web-Based Application (once these features are added), and
- present any information that we might find helpful to you as a User or Visitor on our Web-Based Application and Website.

**3.4 Use of Third-Party Payment Service Provider(s).** In order to:

- identify any forms of fraud or ill use of our Web-Based Application and Website in order prevent these issues from occurring,
- advertise based on your use of payment and any other information we have as a result of you using our payment systems (services),
- abide by all legal precedencies that apply to payment systems,
- abide by the terms that apply to the use of Stripe (our payment system),
- direct necessary background checks and or investigations on certain Users and or Visitors that we decide need further research and verification, and,
- help improve and sustain a reliable payment system.

**4. DATA OUTSIDE OF THE UNITED STATES AND DATA SHARING**

Once our Web-Based Application and Website are available outside of the United States, there will be other required steps to take in order to maintain and ensure your data is collected.

**4.1 Data Sharing and Your Consent to Do So**

You consent to this data being shared once you accept the Terms & Agreements within our Web-Based Application. This includes consent for our partners and or third-party services doing business with spotKEEP to use your data for any use they see fit in order to run their business. We can use this data (information about you as a result of creating an account and or visiting our Website) to help boost the exposure of spotKEEP (and our services) on any platform we see fit (beneficial to us as a company).

**4.2 Information Shared Between Users of our Web-Based Application and Website.** In order to:

- When a user reserves a parking space, certain information will be shared with the Host and our platform. The information shared will be your name, phone number, car model, car year,

car details, license plate, profile photos, past reservations, past rentals, reviews (once this is implemented) and any other information you decide to list on your account or share with the Host. As a Host, we will share the same information with the Guest and any other information you make available on our Web-Based Application and Website.

- If you bring more Guests within your vehicle while using our Web-Based Application and Website, we have the ability to use their information and any data collected as a result of the use of our services.

#### **4.3 Profile Information, Parking Spot Listings Information, and More.** In order to:

- Once these features are added, you will be able to share information on your profile with other users on our Web-Based Application.
- This information includes your name, vehicle, past reviews, badges, awards, parking spaces, and any other information which will be added to the list once it is incorporated.
- On the listings of the parking spaces, you will be able to see information relating to the Host and their parking spaces such as approximate location from your desired destination, the Host's profile, and the information on it (past rentals, reviews, badges, awards, name, profile photo, etc.).
- Possible future contributions to public boards (Q & A, forums, social media accounts, third-party services, and other places you contribute to relating to spotKEEP (and our services) and our Web-Based Application and Website.

We have the authority to use your information (provided to us and or third-parties in relation to spotKEEP) on other sites or third-party services (or any other unrelated Website) to advertise you as a user or your parking space(s). This will help drive overall traffic to the spotKEEP Web-Based Application and Website and to your parking space listing.

#### **4.4 Shared Host Information with Additional Parties.**

Hosts have the ability and permission to share information about a Guest with other individuals if it is beneficial for the rental of their space. This information may be shared with a third party (once we have third-party partners and or relationships) if it is necessary to improve the exposure of your listing and or promotion of your listings.

#### **4.5 Protecting spotKEEP and its Entities, Abiding by Legal Requirements, and Maintaining a Safe Environment that Abides by all Legal and Tax Related Requirements.**

We have the right to share your personal (and or account) information with the proper authorities such as the government (state and federal), law enforcement, and any other agency we see necessary. This is in the case that either you (as a Guest or Host), a visitor, general members of the public, and or our company face any legal problems. We will share any information that may aid us or you in the case of legal issues. We will practice this to the furthest extent of the law in order to ensure a hassle-free and safe Web-Based Application (in addition to our services). Apart from legal issues, we have the right to share your information to prevent any negativity or problems directed at our company or users that may arise (tax issues, bullying, harassment, protecting your rights,

safeguarding your property, criminal activity, and any other issue we see necessary to share this information).

In terms of tax purposes, we have the right to share any information you make available (to the furthest extent of the law) either on our Web-Based Application and Website (or related third-parties) to any tax services/authorities. This is to ensure that all tax requirements are met by our users and or guests. In addition to personal information made available by creating an account, we have the right to use and or share information relating to your rentals and listings. A few examples are (not limited to) past rentals, rental lengths, past listings, those who have stayed at your listing, past ratings, reviews, and much more.

We have the right to share any information on your account to any authorities in order to protect our business and keep our users happy and satisfied. We can share this information at any time and in any scenario to help maintain our image as a company and to protect our employees and the users of our Web-Based Application and Website.

#### **4.6 Spot Verification of Owners and Renters.**

We have the right to share the information you made available to us by creating an account (or by visiting our Web-Based Application and Website) with property owners, landlords, property managers, and any other role relating to homes, apartments, and or rental properties. This is to help ensure that the spot you are listing on our Web-Based Application and Website is actually yours or that you have permission to do so. We want to ensure this and that you as a user abide by any laws that apply to you when using our Web-Based Application and Website.

#### **4.7 Host Account Information for Enterprises (Business Related Accounts).**

If a user on our account signs up either as a Host or a Guest for their business (enterprise), we have the right to share this information with anyone we see fit (and for the benefit and further development of spotKEEP). We can share this information (personal information, booking information, listings information, etc.) with related and unrelated third-parties to spotKEEP.

#### **4.8 Third-Party Service Providers and Information Shared.**

We may share your information with various third-parties, service providers, and any other entity (related or unrelated to spotKEEP) in order to perform various tasks such as: proof of rentability, government background checks, criminal records check, public database checks, proof of identity checks, police checks fraudulent action checks, improve usability of our Web-Based Application and Website, improve the environment on our Web-Based Application and Website, improve the safety of our users and decrease possibility of malware or any other negative effects as a result of using our Web-Based Application and Website, and any other assessment, checks, or any action we see as necessary for the further development of spotKEEP and its community.

#### **4.9 Ownership Change, Acquisitions, Mergers, and Reorganization of spotKEEP**

There will always be the possibility of us being acquired, a merger between spotKEEP and another company, and even a reorganization of our business as a whole in which we have the right and ability to do whatever we see fit with the information we gather as a result of you using our Web-

Based Application and Website. This includes the selling of the information, the distribution of this information, and the transfer of this information.

#### **4.10 Related Entities, Partners, Third-Parties, and Related Business of spotKEEP.**

We have the ability and need, in order to improve the usability and overall successful function of our Web-Based Application and Website, to share your information (data) with our third-parties, partners, business affiliates, and other entities directly related and connected with spotKEEP:

- **Information Shared with spotKEEP and its Affiliates.** When spotKEEP becomes available outside of the United States, the information you input will be available to spotKEEP and affiliated businesses with spotKEEP.
- **Information Shared with Third-Payment Payment System Providers.** Your information will be shared with the company and or services we utilize for conducting, processing, and completing purchases on our Web-Based Application and Website.
- **Information Shared (Outside of the United States).** If you are a resident outside of the United States and you use spotKEEP in that specific country (once it is made available outside of the United States), the following information will be shared with spotKEEP and its related businesses, partnerships, third-party, services, and businesses directly connected with spotKEEP:
  - **Profile and Account Information.** All of the data (profile information, account usage data, etc.) that is inputted and collected on our Web-Based Application and Website
  - **Parking Spot Listings and Related Information.** All of the information you input while creating a listing (photos, details about the listing, times the listing is available, the number of rentals your listing has (past and present), and all other information relating to your listings
  - **Interactions Between Our Users.** Messages between the Host and Guest will be available to spotKEEP (when this feature is added)

### **5. ADDITIONAL INFORMATION**

#### **5.1 Interactions and Communication Between Our Hosts, Guests, and Users of our Web-Based Application and Website.**

We have the right to access, export, and keep a record of any chats (once chats are implemented) that take place within the spotKEEP Web-Based Application and Website or any chats outside of our Web-Based Application and Website that directly relates to spotKEEP. We require our users to communicate strictly within the Web-Based Application and Website, but if chat takes place outside of these (regarding rentals, listings, communications between Host and Guest), we have the right to access, review, export, and keep record of those conversations. We use this information in a variety of different ways that are outlined in section 3 of this document.

#### **5.2 Connecting Your spotKEEP Account with Other Third-Party Accounts.**

Once third-party services (social media, social networks, third-party services) can be linked to your spotKEEP account, or vice-versa, your “connections” (followers, friends, fans, those interested in your profile, etc.) and on these accounts will be able to see the following information:

- Information on your spotKEEP profile (that is made public) will be visible to your “connections,”
- We keep track of your activity across the spotKEEP Web-Based Application and Website and this information may be available to your “connections” and or “friends” on these third-party services and social media platforms.
- You may create a link to your profile on these third-party sites and social media platforms in order to generate engagement with your profile and listings,
- Different users on the spotKEEP Web-Based Application and Website can see your “connections” and any other information made available on the third-party services and social media platforms if you link them directly on your spotKEEP account,
- We have the right to copy, export, and keep a record of any information that is made available to spotKEEP by linking your account to a third-party service and social media platform, and

### **5.3 Current Use of Third-Parties Services and How We Integrate Them into our Web-Based Application and Website.**

spotKEEP uses a variety of different third-party services and platforms to help ensure our users have the most efficient and trouble-free experience possible. We implement Google Maps/Earth in order to help our users find the listings they need within a suitable distance from their desired location. We also use Stripe to handle all of our payment needs. The Terms & Agreements and Privacy Policy for Google Maps/Earth can be found here: [Google Maps/Earth Additional Terms of Use](#), [Google Privacy Policy](#). The Terms & Agreements and Privacy Policy for Stripe can be found here: [Stripe Terms of Service Agreement](#), [Privacy Policy](#). Since these third-party services and platforms are not owned (or regulated) by spotKEEP, we do not control the information that is gathered by these services as a result of the use of them by our users. You agree to this by using our Web-Based Application and Website

## **6. THE RIGHTS OF OUR USERS (GUESTS AND HOSTS)**

The rights listed below can be exercised as long as you stay within the legal boundaries of your city, state, and country. In terms of account deletion and or deactivation, you must reach out to the spotKEEP team directly to request these actions.

### **6.1 Maintaining and Editing Your Correct Account Information.**

The majority of the information you input when creating a spotKEEP profile can be edited in the “settings” section of our Web-Based Application and Website. Once social media platforms and third-party service connections are implemented, it is your responsibility that the information on all is up to date and legally accurate.

### **6.2 Copy of Account Information and Sharing This Information.**

If applicable, you may be able to request a copy of the information you input when creating an account and or the use of this information on the Web-Based Application and Website. This cannot take place everywhere and at any time. Once the request is made, we will review it and come to a conclusion on whether or not we would make a copy of this information.

### **6.3 Request Data (Information) to be Removed and or Deleted.**

Depending on your area of residence, you may request that your account (and personal information from account creation) be deleted, suspended, or hidden on our Web-Based Application and Website. If you request this:

- We can keep your personal information (data) from your spotKEEP account on our Web-Based Application and Website in order to continue the successful operation of our business.
- We can keep your personal information (data) for legal reasons and or tax obligations that tax services may need from us or you as a user on our Web-Based Application and Website
- We can keep your personal information (data) that is shared on our Web-Based Application and Website such as different comments, ratings, reviews (once this feature is implemented). If your account is removed, your reviews will remain, but users will not be able to see your account linked to the reviews.
- We can keep copies of your personal information (data) in order to assure a safe environment on our Web-Based Application and Website that is free of malware and data breaches.

### **7. CREATING AND MAINTAINING A SAFE, SECURE, AND WELCOMING ENVIRONMENT**

We will try our best to help maintain an environment on our Web-Based Application and Website that is both secure and safe for our users and visitors. We want to do our best to ensure the security of all users on our Web-Based Application and Website.

### **8. THE PRIVACY POLICY IS SUBJECT TO CHANGE (LIVING DOCUMENT)**

Our Privacy Policy is a “living document” which means it is subject to change at any given time. As a result of our evolving business model, this document will be changed periodically in order to reflect the latest Privacy Policies that spotKEEP wishes to carry out. You must check this document when it is changed or check it to see if it was changed. As of now, you will not be notified of the changes on this document. However, you may access the Privacy Policy and Terms & Agreements through the “settings” page on our Web-Based Application. After any change to our policies, the continued use of our Web-Based Application and Website means that you accept the new policy along with its changes. If you do not agree with the changes, you may suspend, delete, and or pause your account at any time by contacting spotKEEP directly.

### **9. HOW TO REACH US**

If you have any comments, questions, or concerns about any information in our policies please reach out to spotKEEP directly. We can be reached by email ([support@spotkeep.app](mailto:support@spotkeep.app)) or by filling out a contact form on our [Website](#).